

Plattsburg Public School

P&C Minutes

Meeting:	Plattsburg Public School, Ranclaud Street, Wallsend		
Date:	10th February, 2020	Meeting Opened:	9:18 AM
Minutes Prepared By:	Amanda Mikulski	Meeting Closed:	10.48 amam
1. In Attendance:			
Ellen Bax (principal), Odette radburn (president), Amanda Mikulski (secretary), Sandra Moriarty (canteen supervisor), Michelle Clough, Zac Marshall, Kylie Evans, Janet Duff, Les Duff.			
2. Apologies:			
Susan Saxby, Bernadette Jopp			
3. Previous Minutes:			
The minutes from the 4th November 2019 general meeting have been read and confirmed as a true and accurate record. Moved by Amanda Mikulski, Seconded by Odette radburn, Carried unanimously			
4. Agenda, Discussions and Decisions			
Topic	Discussion		
Introductions	Welcome to new and existing members		
Previous Business	BD class update- Jasmine O'Donnell has been appointed class teacher with Jodi Stokes SLSO. Currently one student with students still to start. Days are Mon/Tues and Thu/Fri and hours are 9:15 am to 2:30 am.		
	Gates have been installed to allow access to the bottom "rainforest" for maintenance.		
Principal's Report	<p>Allergy Policy tabled- P&C endorsed</p> <p>Digital Device policy tabled- P&C endorsed</p> <p>Enrolment Policy tabled- P&C endorsed</p> <p>Welfare policy to be developed in consultation with the student body. Changes to be made to the behaviour warning system.</p> <p>Student assessments to divide up support for funded students</p>		

Principal's report cont.	<p>Voluntary school contribution has been waived</p> <p>Incursion to educate on bullying has been planned.</p> <p>An SMS survey will be sent out regarding opt in/out homework policy.</p> <p>Date change to Digital Media Festival. Will now be closer to Christmas with that as the theme.</p> <p>New tents to replace to broken ones have been purchased.</p> <p>Building works- hall is finished</p>
Work Health & Safety	Canteen tap replaced
Treasurer's Report	<p>Account Balances;</p> <p>P&C Account:- \$ 15, 778.82</p> <p>Canteen Account:- \$ 7, 699.61</p> <p>P&C CAPA Account:- \$ 2.39</p>
Canteen	New price increase has been implemented.
General Business	<p>DMF- proposed to replace Christmas in the Gully as the P&C loses over \$1000 to run that event. Will need to discuss further at a later date</p> <p>Athletics Carnival- Federal Park booked for 9th April and Wallsend Athletics Club has been contacted. Plenty of ribbons remaining from last year. Call out for volunteers shortly. Volunteers to use walkie talkies. The P&C will cook BBQ</p> <p>Mother's Day Stall will be 6th or 7th May and breakfast 8th May. Gifts to be purchased and volunteers required for stall, making raffle tickets and sourcing donations.</p> <p>Father's Day stall, a new volunteer to take over the responsibility of gift ordering and stall. No one has come forward.</p> <p>Fundraising Ideas for 2020- movie night, Bunnings BBQ, McDonalds Family Night, Colour Run, Trivia Night, 100 club. A fundraising meeting to brainstorm ideas and organisers.</p> <p>Uniforms- Amanda Walker and Bernadette Jopp will assist with uniform sales. Motion to increase prices of skorts and shorts by \$2. Carried unanimously</p> <p>Breakfast Club- Serving volunteer numbers are good. Two bread collectors, will keep advertising for helpers.</p> <p>Upcoming AGM- present members are all financial.</p>

General Business cont.	<p>P&C Day- Have had a great response to P&C member note that went home. Will organise a meet and greet info gathering to encourage new members.</p> <p>Easter Hat Parade- 8th April. Donation letter to go home soon.</p>
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Action Required	Responsibility	Timeline
Mother's Day gift order	Amanda	ASAP
Sourcing Mother's Day donations	TBC	ASAP
Father's Day gift order	TBC	July
Sourcing Father's Day donations	TBC	July
Bacon	Les	ASAP
P&C Day	Amanda	ASAP
Athletics carnival	Amanda	ASAP
Easter raffle donations	Amanda	ASAP
Compiling Easter raffle tickets	TBC	ASAP
Compiling Mothers Day raffle tickets	TBC	ASAP
Fundraising meeting	Amanda	ASAP

6. Close

The Chairperson set the date for the next meeting at 9:30am on Monday 9th March 2020 at Plattsburg Public School, Ranclaud Street, Wallsend.

Chairperson's Signature: _____

Secretary's Signature: _____

Date: / /2020