

Plattsburg Public School

Annual General Meeting

P&C Minutes

Meeting:	Plattsburg Public School, Ranclaud Street, Wallsend		
Date:	9th March, 2020	Meeting Opened:	9:18 AM
Minutes Prepared By:	Amanda Mikulski	Meeting Closed:	9:32 AM
1. In Attendance:			
Donna Brooks (Deputy Principal), Sandra Moriarty (Canteen Supervisor), Susan Saxby (Treasurer), Kylie Evans, Michelle Clough, Amanda Walker, Amanda Mikulski (Secretary), Zac Marshall			
2. Apologies:			
Odette Radburn, Bernadette Jopp, Janet Duff, Les Duff			
3. Previous Minutes:			
The minutes from the 11th March 2019 annual general meeting have been read and confirmed as a true and accurate record. Moved by Susan Saxby, Seconded by Kylie Evans, Carried unanimously			
4. Agenda, Discussions and Decisions			
Topic	Discussion		
Introductions	Welcome to new and existing members		
Reports	President, Committee and Financial Audit reports are tabled and accepted.		
AGM	All positions declared vacant		
Nominations	Call for nominations		
Election	President: Odette Radburn Nominated: Amanda Mikulski Seconded: Susan Saxby		
	Vice President: Kylie Evans Nominated: Amanda Mikulski Seconded: Susan Saxby		
	Secretary: Amanda Mikulski Nominated: Michelle Clough Seconded: Zac Marshall		

Election	Treasurer: Susan Saxby Nominated: Amanda Walker Seconded: Kylie Evans
	Auditor: Lynette Austin - Hunter Tax Services Nominated: Susan Saxby Seconded: Amanda Mikulski
	Patron: Sonia Hornery Nominated: Susan Saxby Seconded: Amanda Mikulski
	Representative for Enrolment Committee: Susan Saxby Nominated: Amanda Mikulski Seconded: Zac Marshall
	Executives: Zac Marshall, Michelle Clough, Amanda Walker Nominated: Amanda Mikulski Seconded: Kylie Evans

6. Close

The Chairperson set the date for the next meeting on Monday 15th March 2021 at Plattsburg Public School, Ranclaud Street, Wallsend.

Chairperson's Signature: _____

Secretary's Signature: _____

Date: / /2021