



Plattsburg Public School Parents and Citizens Associations Minutes

MEETING: *Plattsburg Public P&C Association, Plattsburg Public School, Ranclaud St, Wallsend NSW.*

DATE: 11th September 2014

IN ATTENDANCE: Ellen Bax (Principal), Allison Neal-Mahony (President), Amanda Wasowski (VP), Susan Saxby (Treasurer), Sandra Moriarty (Secretary)

APOLOGIES:

TIME COMMENCED: 6.00pm

TIME COMPLETED: 8.00pm

MINUTES: Sandra Moriarty

ITEM NO.	TOPIC	DISCUSSION	ACTION / DECISION	RESPONSIBILITY / TIMELINE
1	Confirmation of Previous Minutes		It was proposed that the minutes dated 24 th July 2014 be accepted as a true record. Moved: Allison Neal-Mahony. Seconded: Crystal Jones. Carried: Unanimously	All
2	Business Arising from previous minutes	2.0	<ul style="list-style-type: none"> ➤ Father's Day Breakfast – Bacon 8-9kg, 20 dozen eggs, 30 loaves of bread. ➤ Father's Day Raffle - \$425.30 ➤ Father's Day Stall - \$1095 ➤ iPad Raffle - \$1008 ➤ Wallsend Winter Fair - \$520 ➤ There is a box of left over Father's Day Stall products in the old canteen (ie. Socks, necklaces etc.) 	All
3	Correspondence in/ out	3.1	Correspondence In: <ul style="list-style-type: none"> ➤ Bank statements 	Sandra
4	Principal's Report	4.0	School Planning has been drafted (please see attached). This is only a draft and the school context requires considerably more work. I very much appreciate the feedback we have had so far and we are still in the process of collecting feedback from kids.	Ellen
		4.1	CAPA request – Would the P&C Committee consider purchasing backdrop poles at approximately \$300 each? These are light and portable and hold up background screens behind our stage. Our MSP photographers use them. Quote to be obtained.	Ellen
5	Treasurer's Report	5.0	<ul style="list-style-type: none"> ➤ Tuck Shop - \$11,146.07 ➤ Petty Cash - \$973.36 ➤ P&C Fundraising - \$12,180.20 ➤ P&C Account - \$14,699.03 	Susan
6	Canteen	6.0	<ul style="list-style-type: none"> ➤ Tuck Shop - \$11,146.07 	Susan

7	General Business	7.0	A-Frame to be purchased from Bunning's to advertise uniform shop prices out the front of old canteen during opening hours.	Sandra
		7.1	Payments to the office are not receiving receipts.	Ellen
		7.2	Rides/Jumping castle for 150 th Fete. 20% commission. See attached quote. Unanimously agree to book asap.	Susan
		7.3	Katy Perry competition. Create a unique video and win a \$10,000 grant and KP may visit our school. Competition run by Telstra. Entry in by 26 th September.	Forwarded to CAPA Dept.
		7.4	Xmas Show – Scooby Doo themed performance. 11 th December. Book Karaoke Man. Print up booklets with Christmas lyrics.	Sandra
		7.5	Succulents for Wallsend Winter Fair. Look at students growing them at school ready for the fair in August.	Donna
		7.6	11 chocolate boxes outstanding, it's been a very successful fundraiser.	Allison
			A big thank you to Crystal Jones for volunteering to paint the old canteen, orange poles, painting steps, reconditioning desk and painting chalkboards. Way to go Jones!	All
		7.7	Memorabilia – Wine/Port, Glass, Stubby Holder, Tea Towel – all to research and find prices.	All
		7.8	Induction to general safety every volunteer to read and sign.	Ellen
	Next Meeting	8/10/2014 18:00		

CLOSE:

Meeting closed at 8:00pm. The Chairperson set the date for the next meeting at 6.00pm on Thursday 8th October 2014 at Plattsburg Public School at Ranclaud Street, Wallsend.

CHAIRPERSONS SIGNATURE: _____

SECRETARYS SIGNATURE: _____

DATE: Confirmed this

day of

2014