



Plattsburg Public School Parents and Citizens Associations Minutes

MEETING: *Plattsburg Public P&C Association, Plattsburg Public School, Ranclaud St, Wallsend NSW.*

DATE: 11th February 2014

IN ATTENDANCE: Ellen Bax, Allison Neal-Mahony, Susan Saxby, Leanne Darlington, Amanda Mukulski, Crystal Jones, Margueritte Morrison.

APOLOGIES: Sandra Moriarty

TIME COMMENCED: 6:00pm **TIME COMPLETED:** 8:00pm **MINUTES:** Ellen Bax, formatted by Sandra Moriarty

ITEM NO.	TOPIC	DISCUSSION	ACTION / DECISION	RESPONSIBILITY / TIMELINE
1	Confirmation of Previous Minutes	1.0	No Previous Minutes tabled	
2	Business Arising from previous minutes	2.0	N/A	
	Correspondence in/ out	3.0	N/A	
4	Principal's Report	4.0	Walk-a-thon; scheduled date of 7 March not possible. Proposed new date Fri 27 June. Susan to follow up on this new date and report back	Susan
		4.1	Term 2 Concert; Scheduled for Thursday 22 May in the Wallsend HS Hall for a 5:30 pm start. <ul style="list-style-type: none"> ▪ Principal asked if the P&C could pay for the Karaoke man. P&C agreed. ▪ P&C to collect all monies. Amanda to coordinate seating. ▪ Food to be located inside the hall (popcorn, fairy floss, lollies, chips and drinks) 	All
		4.2	Canteen supervisor to complete WHS checklist for the canteen and return to Ellen.	Susan
		4.3	Ellen proposed that P&C purchase a rope climber (4 metres high) at a cost of	Ellen

			\$12 000 and \$7 000 for installation (Total of \$19 000). It was discussed and agreed this would be the annual fund raising target. It was further agreed that the P&C would make \$2000 available to kick off the fund. Ellen to advertise progress in the newsletter.	
		4.4	ANZAC Day assembly scheduled for Wednesday 9 April @ 10 a.m.	Ellen
5	Treasurer's Report	5.0	Held-over due to computer malfunction	Susan
6	Canteen	6.0	Susan Saxby moved that a Fairy Floss machine be purchased; seconded by Crystal Jones. Motion carried.	Susan
		6.1	Susan Saxby moved that a display cabinet be purchased for the Canteen. Motion held over pending cost investigation. School to allocate half of their cabinet for Canteen use until motion resolved.	Susan
		6.2	Easter Hat Parade; P&C request that Peter Seaton do a sausage sizzle on this day as they will be busy setting up for Athletics Carnival scheduled for the following day.	Peter Seaton
7	General Business	7.0	Discussed the 150th Reunion Dinner and determined 5 September 2015 as a possible date for the reunion dinner. Susan to contact Wests for booking arrangements and menu options.	Susan
		7.1	A 150th committee is required to plan the day event. This could be advertised in the school newsletter.	Ellen
		7.2	Certificate of appreciation needs to be sent to those businesses that support the school in 2013	Sandra
		7.3	Reminder that all new volunteers need to go online and complete the Child Check	All
	Next Meeting	8/04/2014 18:00		

CLOSE:

Meeting closed at 8:00pm. The Chairperson set the date for the next meeting at 6.00pm on the 8th April 2014 at Plattsburg Public School at Ranclaud Street, Wallsend.

CHAIRPERSONS SIGNATURE: _____

SECRETARYS SIGNATURE: _____

DATE: Confirmed this _____ *day of* _____ *2014*

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Chairperson