



Plattsburg Public School Parents and Citizens Associations Minutes

MEETING: *Plattsburg Public P&C Association, Plattsburg Public School, Ranclaud St, Wallsend NSW.*

DATE: 12th August 2015

IN ATTENDANCE: Ellen Bax (Principal), Allison Neal-Mahony (President), Amanda Wasowski (VP), Susan Saxby (Treasurer), Sandra Moriarty (Secretary), Jodie Baggs, Margueritte Morrison, Belinda Woodcock, Laurinda Laurence

Apologises:

TIME COMMENCED: 6.00pm **TIME COMPLETED:** 9.00pm **MINUTES:** Sandra Moriarty

ITEM NO.	TOPIC		ACTION / DECISION	RESPONSIBILITY / TIMELINE
1	Confirmation of Previous Minutes	1.0	It was proposed that the minutes dated 11 th June 2015 be accepted as a true record. Moved: Allison Neal-Mahony. Seconded: Amanda Wasowski Carried: Unanimously	All
2	Business Arising from previous minutes	2.0 2.1	<ul style="list-style-type: none"> ➤ Freshen up signs in playground ➤ Still chasing up McDonalds cheque 	Ellen Allison
3	Correspondence In/ Out	3.0	Correspondence In: <ul style="list-style-type: none"> ➤ Certificate of Currency ➤ Compassion Annual Tax Receipt \$192 	Sandra
4	Principal's Report	4.0	Book Week Meal Deal – theme “Books Light Up Our World” - Pluto Pup Meal Deal 26 th August	Ellen
		4.1	Concrete is being delivered Saturday \$3500 from P&C	Ellen
5	Treasurer's Report	5.0	Account Balances <ul style="list-style-type: none"> ➤ Tuck Shop - \$14,672.52 ➤ Petty Cash - \$462.92 ➤ P&C Fundraising - \$8,092.49 ➤ P&C Account - \$15,374.07 ➤ P&C CAPA Account - \$2888.32 	Susan
6	Canteen	6.0	A number of students are trying to get food for free or without the correct money. All canteen volunteers to make sure students pay the correct price and take note of those repeat offenders.	Sandra
7	General Business	7.0	Father's Day Stall 1 st September, which is the same day as school photo days. Father's Day Breakfast on Friday 4 th September, which is also Footy Colour's Day.	All
		7.1	Revise checklist when we represent the school at sporting events to ensure Plattsburg tent is taken for shade and school pride. eg Tent, flags, first aid kit etc.	Ellen

		7.2	P&C have been asked to write letter to the council requesting walkway/cycleway. There is evidence it may be already going ahead.	Sandra
		7.3	Winter Fair was a success with sales totalling \$855. Sales included 18 x 150th books. 18 x Jewellery. \$88 of succulents. 1 paver for \$30 and 4 x 125th Books. Again volunteers were limited with a lot of the school community walking past but not calling in. Will evaluate whether it's feasible to have a stall at the 2016 Winter Fair.	Allison
		7.4	Walkathon – Friday 16 th October. Information to be sent out last week of Term 3	Susan
		7.5	150 th Anniversary Dinner. 94 tickets sold to date.	Sandra
		7.6	Pre-order tunics at Kindergarten Orientation. Sandra to check with Brielle if this is possible.	Sandra
		7.7	Entertainment Books. Allison has been doing Entertainments Books for 3 years where they take books home and were told they will write off non-returned books. A new lady is in charge this year. We had a \$13 credit from the previous year and are \$46 short this year. They have held our profit for ransom until the outstanding amount had been paid and debited Allison's credit card. Lauren Sparke is the contact for Newcastle. We will write a letter to the head of Entertainment Book to complain and will not participate with the fundraiser in 2016.	Allison/Sandra
		7.8	150 th Spring Fair – Guided tour through old double story building. Book in for tour at dinner. Mr Seaton could take small groups around. 3 tours at 30-minute intervals. Sandra to do booking sheet. Clown too expensive @ \$200 per hour. Ironman coming at 11am. Fair Bunting has been ordered to decorate the school on the day of the fair.	All
	Next Meeting 10th September 2015			

CLOSE:

Meeting closed at 9:00pm. The Chairperson set the date for the next meeting at 6.00pm on Thursday 10th September 2015 at Plattsburg Public School at Ranclaud Street, Wallsend.

CHAIRPERSONS SIGNATURE: _____

SECRETARYS SIGNATURE: _____

DATE: *Confirmed this*

day of

2015