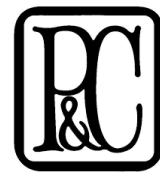




Plattsburg Public School



P&C Minutes

Meeting: Plattsburg Public P&C Association, Plattsburg Public School, Ranclaud Street, Wallsend

Date: 10th August, 2017

In Attendance: Ellen Bax (Principal), Susan Saxby (Treasurer), Amanda Wasowski (Secretary), Sandra Moriarty, Chris Smith, Kelly Fulcher

Apologies: Belinda Odgers, Jodi Robertson, Susan Agland

Meeting Opened: 6:15pm

Meeting Closed: 8:35pm

Minutes: Amanda Wasowski

Agenda:

ITEM	DESCRIPTION
1	Welcome and Introductions
2	Previous Minutes
3	Apologies
4	Correspondence In and Out
5	Principal's Report
6	Work Health and Safety
7	Treasurers Report
8	Canteen Report
9	Previous Business:- <ul style="list-style-type: none"> • Focus Group • Road Safety Campaign • Mural Quote
10	General Business:- <ul style="list-style-type: none"> • Audio Equipment

ITEM	TOPIC	ACTION/DECISION	RESPONSIBILITY/ TIMELINE
1.0	Introductions	Welcome to all	
2.0	Confirmation of Previous Minutes	Minutes dated 8th June, 2017 be taken as read and confirmed as a true and accurate record.	Moved: Susan Saxby Seconded: Sandra Moriarty
3.0	Apologies	Belinda Odgers, Jodi Robertson, Susan Agland	All
4.0	Correspondence In and Out	Refer to Correspondence folder	Amanda
5.0	Principal's Report	<p>NAPLAN Online</p> <p>Testing new Online NAPLAN. Rebecca Dann is concerned with keyboard skills. Intro to ITP to be added to strategic plan.</p> <p>Staff Changes</p> <p>Jessica Murray doing RFF. Jacob</p> <p>Concreting for path and Outdoor learning area will get underway.</p> <p>Maintenance</p> <p>Targeted areas, replace carpet in office hallway, repaint a wall on H block and replacing windows.</p> <p>Kindergarten transitioning has begun.</p> <p>Whole School Performance</p> <p>Booked in the Bini, 21st September.</p> <p>Welfare</p> <p>Need to provide a lot of families with uniforms and shoes. Attention is being placed on students who aren't complying to school uniform.</p> <p>Presentation day and Xmas in gully 8th December.</p> <p>Look at purchasing new chairs for hall.</p> <p>Break Ins</p> <p>Police suggested to up security. Alarms are not recommended. Look into CCTV.</p> <p>Issues with school buses. Trying to resolve safety concerns</p> <p>Amanda Buck and Deb Dyson will share SAO which allow Deb Dyson to go on class.</p>	Ellen

ITEM	TOPIC	ACTION/DECISION	RESPONSIBILITY/ TIMELINE
6.0	Work Health & Safety	Workplace checklist for canteen is due.	Sandra
7.0	Treasurer's Report	Account Balances ⇒ P&C Account:- \$ 14, 875.94 ⇒ Tuckshop Account:- \$ 16,262.49 ⇒ P&C CAPA Account:- \$ 149.54	Susan
8.0	Canteen Report	A little quiet. Pluto Pup meal deal was a success. NO more credit or phone orders. Canteen and P&C will oversee the breakfast club. P&C will purchase a new electric bread knife.	Sandra
9.0	Previous Business	Focus Group Not enough parents showed up for the scheduled meeting.	Ellen
9.1	Previous Business	Road Safety Campaign Flyers and two banners were printed. Flyers have been distributed to families and the banners have been erected at the front of the school.	Amanda
9.2	Previous Business	Mural Quote Follow up with Donna Brookes	Ellen
10.0	General Business	Audio Equipment P&C pay for new mic	All
10.1	General Business	Father's Day year 6 stall Tuesday 29th August.	Amanda

Close: The Chairperson set the date for the next meeting at **6:00pm on Thursday 14th September 2017** at Plattsburg Public School, Ranclaud Street, Wallsend.

Chairpersons Signature: _____

Secretary's Signature: _____

Date: Confirmed this _____ day of _____ 2017