



# Plattsburg Public School

## P&C Minutes



**Meeting:** Plattsburg Public P&C Association, Plattsburg Public School,  
Ranclaud Street, Wallsend

**Date:** 10th September, 2018

**In Attendance:** Ellen Bax (Principal), Donna Brooks (Deputy Principal), Odette Radburn (President), Kerrie Partridge (Vice President), Amanda Mikulski (Secretary), Sandra Moriarty (Canteen Supervisor), Janet Duff, Kylie, Evans Alison Smith, Zac Marshall, Kelly Fulcher, Alison Neal-Mahony

**Apologies:** Susan Saxby (Treasurer), Les Duff

**Meeting Opened:** 9:30am

**Meeting Closed:** 10.45am

**Minutes:** Amanda Mkulski

ITEM	DESCRIPTION
1	Welcome and Introductions
2	Previous Minutes
3	Apologies
4	Correspondence In and Out
5	Principal's Report
6	Work Health and Safety
7	Treasurers Report
8	Canteen Report
9	Previous Business:- <ul style="list-style-type: none"><li>Father's Day</li><li>McDonalds Family Night</li><li>Loose Change Challenge</li><li>Family Movie Night</li></ul>
10	General Business:- <ul style="list-style-type: none"><li>Uniform Shop Hours</li></ul>

ITEM	TOPIC	ACTION/DECISION	RESPONSIBILITY/ TIMELINE
1.0	Introductions	Welcome to all	
2.0	Confirmation of Previous Minutes	Minutes dated 13th August, 2018 be taken as read and confirmed as a true and accurate record.	Moved: Sandra Moriarty Seconded: Odette Radburn
3.0	Apologies	Susan Saxby, Les Duff	All
4.0	Correspondence In and Out	P&C Community News-Term 3 Edition 3	Amanda
5.0	Principal's Report	<p>Leave</p> <p>Ellen will be on leave from Friday week 9 until week 2 term 4 with Donna relieving in her absence.</p> <p>Sign Pac</p> <p>New educational themed signs have been purchased to build the aesthetics of the school buildings and playground.</p> <p>Promoting the school</p> <p>Efforts have been put forward to promote the school and lift it's standing in the community.</p> <p>School Numbers</p> <p>Looking at 8 to 9 classes for next year.</p>	Donna
6.0	Work Health & Safety	Nothing to report	Sandra
7.0	Treasurer's Report	<p>Account Balances</p> <p>⇒ P&amp;C Account:- \$15, 746.07</p> <p>⇒ Tuckshop Account:- \$ 9, 200.62</p> <p>⇒ P&amp;C CAPA Account:- \$ 1, 772.39</p> <p>CAPA account funds are monies raised by Year 6 Bunnings fundraiser. Set aside for Year 6 gift to the school. We have \$6000 uniform account due February 2019.</p>	Sandra

ITEM	TOPIC	ACTION/DECISION	RESPONSIBILITY/ TIMELINE
8.0	Canteen	Gradually picking up in profits.	Sandra
9.0	Previous Business	Father's Day Raffle sales- \$368 Stall Profit- \$248.70 Total funds raised-\$599	Amanda
9.1	Previous Business	McDonalds Family Night Funds raised- \$286 Booked another one for Tuesday 6th November	Amanda
9.2	Previous Business	Loose Change Challenge  Will finish last week of term. Once money has been counted a winning class will be determined and reward will be	Amanda
9.3	Previous Business	Family Movie Night  Show bags and novelty prizes have been ordered. Will have a table set up to mark off names in cinema foyer from 5:30pm. Cinema doors open at 5:45pm, Fundraising games will start from then. All games are 50c a turn.  Game suggestions; Prize wheel Toss a choc Hundred club Lolly pop tree	Amanda
10.0	General Business	Uniform Shop Opening Hours  An online survey was conducted and due to the results the opening hours are now Monday, Thursday and Friday from 2:30pm to 3pm. These changes have been advertised. Will review the change early into next term.  Motion: To reduce tunic to \$20 to deplete stock Carried: unanimously	Amanda

ITEM	TOPIC	ACTION/DECISION	RESPONSIBILITY/ TIMELINE
10.1	General Business	Talk like a Pirate Day Students to dress up like a pirate on 19th September.	Sandra
10.2	General Business	Colour Run Update Motion: to charge \$5 entry fee to all participants Carried: unanimously	Amanda
10.3	General Business	Fundraising Support Support from the Freemasons to assist the P&C in developing projects to assist the school.	Zac
10.4	General Business	Children's University Mobile Phone recycling	Allison
10.5	General Business	Interrelate Offering a workshop to families to replace the Year Sex education talk component. Workshop will be 18th October and available for Stage 2 and 3. This is a trial and the school will cover the costs of this program.	Donna
10.6	General Business	Schedule for P&C meetings for the remainder of the year due to school holidays. Motion: 22nd October and 19th November Carried: unanimously	Amanda

**Close:** The Chairperson set the date for the next meeting at **9:30am on Monday 22nd October 2018** at Plattsburg Public School, Ranclaud Street, Wallsend.

**Chairpersons Signature:** \_\_\_\_\_

**Secretary's Signature:** \_\_\_\_\_

**Date:** Confirmed this \_\_\_\_\_ day of \_\_\_\_\_ 2018