



# Plattsburg Public School

## P&C Minutes



**Meeting:** Plattsburg Public P&C Association, Plattsburg Public School,  
Ranclaud Street, Wallsend

**Date:** 4th June, 2018

**In Attendance:** Ellen Bax (Principal), Kerrie Partridge (Vice President), Amanda Wasowski (Secretary), Sandra Moriarty (Canteen Supervisor), Kylie Evans, Alison Smith, Janet Duff, Chris Smith, Allison Neal-Mahony, Les Duff, Kelly Fulcher

**Apologies:** Susan Saxby, Odette Radburn

**Meeting Opened:** 9:40am

**Meeting Closed:** 11am

**Minutes:** Amanda Wasowski

ITEM	DESCRIPTION
1	Welcome and Introductions
2	Previous Minutes
3	Apologies
4	Correspondence In and Out
5	Principal's Report
6	Work Health and Safety
7	Treasurers Report
8	Canteen Report
9	Previous Business:- <ul style="list-style-type: none"><li>• Marching Koala</li></ul>
10	General Business:- <ul style="list-style-type: none"><li>• Fundraising</li></ul>

ITEM	TOPIC	ACTION/DECISION	RESPONSIBILITY/ TIMELINE
1.0	Introductions	Welcome to all	
2.0	Confirmation of Previous Minutes	Minutes dated 14th May, 2018 be taken as read and confirmed as a true and accurate record.	Moved: Janet Duff Seconded: Kylie Evans
3.0	Apologies	Susan Saxby, Odette Radburn	All
4.0	Correspondence In and Out	LW catalogue	Amanda
5.0	Principal's Report	<p>Chaplaincy</p> <p>Still working on an appropriate candidate</p> <p>Kiss and Ride</p> <p>A rise in parents not obeying the Kiss and ride rules. A new push on the rules in schools correspondence platforms.</p> <p>GA Position</p> <p>Applications have now closed and interviews will commence.</p>	Ellen
6.0	Work Health & Safety	Nothing to report	
7.0	Treasurer's Report	<p>Account Balances</p> <p>⇒ P&amp;C Account:- \$15, 555.21</p> <p>⇒ Tuckshop Account:- \$ 10,267.74</p> <p>⇒ P&amp;C CAPA Account:- \$ 1, 645.39</p> <p>CAPA account funds are monies raised by Year 6 Bunnings fundraiser. Set aside for Year 6 gift to the school.</p> <p>McDonalds Fundraiser \$276 for Year 6</p> <p>Return and Earn \$132.20 for Santiago sponsorship</p>	Amanda

ITEM	TOPIC	ACTION/DECISION	RESPONSIBILITY/ TIMELINE
8.0	Canteen	Need to contact milk supplier regarding delivery man using the front gate during school times.	Sandra
9.0	Previous Business	Marching Koala complaint EPA have notified they are operating within the guidelines	Ellen
9.1	Previous Business	Key for Garden shed so P&C can access gas bottles	Ellen
9.2	Previous Business	Year 6 Gift Getting quotes from another supplier for new signs	Allison NM
10.1	General Business	Fundraiser Members of the school community were surveyed on fundraising ideas. P&C to nominate which suggestions we will move forward with.	Amanda
10.2	General Business	Education/Book Week Parade on Wednesday 8th August. P&C will organise a raffle. Suggestions for first prize were Family Gold pass at cinemas or a similar "experience" type voucher.	Amanda

**Close:** The Chairperson set the date for the next meeting at **9:30am on Monday 13th August 2018** at Plattsburg Public School, Ranclaud Street, Wallsend.

**Chairpersons Signature:** \_\_\_\_\_

**Secretary's Signature:** \_\_\_\_\_

**Date:** Confirmed this \_\_\_\_\_ day of \_\_\_\_\_ 2018