

Plattsburg Public School

P&C Minutes

Meeting:	Plattsburg Public School, Ranclaud Street, Wallsend		
Date:	11th March, 2019	Meeting Opened:	9:55am
Minutes Prepared By:	Amanda Mikulski	Meeting Closed:	11am
1. In Attendance:			
Ellen Bax (Principal), Amanda Mikulski (Secretary), Susan Saxby (Treasurer), Sandra Moriarty (Canteen Supervisor), Kerrie Partridge (Vice President), Kylie Evans, Janet Duff, Les Duff, Beau Lea			
2. Apologies:			
Kelly Fulcher, Odette Radburn, Zac Marshall			
3. Previous Minutes:			
The minutes from the 11th February 2019 general meeting have been read and confirmed as a true and accurate record.			
Moved by Sandra Moriarty, Seconded by Amanda Mikulski, Carried unanimously			
4. Agenda, Discussions and Decisions			
Topic	Discussion		
Introductions	Welcome to new and existing members		
Principal's Report	<p>Year 6 excursion may not go ahead.</p> <p>Masonic scholarship closes this Friday 15th March</p> <p>Thankyou Sandra for starting the campaign to inform the community of the change in staff develop day in term 3. Staff development variations, MABA training-learn to manage student crisis behaviour.</p> <p>Review on Anti Bullying campaign.</p> <p>Will offer Defib training at a cost of \$11 per person. P&C will cover the cost, cap it at 15. Amanda to inform current P&C members and school volunteers and gather EOI before setting a date.</p>		
Work Health & Safety	<p>Workplace health and safety check for canteen. Tagging for electrical appliances. External painting in block H and block B. Spoken to GA about mowing. Still need to update evacuation bell.</p>		

Treasurer's Report	<p>Account Balances;</p> <p>→ P&C Account:- \$ 15, 558.17</p> <p>→ Canteen Account:- \$ 9, 360.50</p> <p>→ P&C CAPA Account:- \$ 2.39</p> <p>Eftpos facilities are going well. Statement tabled. We are still waiting on two cheques for uniforms totaling \$872.00 from finance department. Animoto subscription has been renewed.</p>
Canteen	Submitted school canteen menu to NSW Health School Canteen Check Service. Health Inspection conducted by NCC.
Previous Business	<p>Second roller door quote came in. Quote accepted.</p> <p>Colour Run has been booked for 27th September</p> <p>A note for Easter Raffle donations has gone home</p> <p>Bunnings BBQ</p> <p>Received a list of potential movies for Movie Night.</p> <p>Mc Donalds Family Fun Night is booked for 3rd April</p> <p>Started to send out donation requests.</p> <p>Defibrillator purchased at a cost of \$2531.30</p>
General Business	<p>The P&C have purchased some discontinued uniform lines from LW Reid and have donated them to the school.</p> <p>Breakfast Club is now independantly run and no longer affiliated with the Red Cross. Attached correspondence.</p> <p>Entertainment Book launch is 4th April. Information pack has been sent out. Discontinue this fundraiser. Carried unanimously.</p>

5. Action Items

Action Required	Responsibility	Timeline
Contact Entertainment Book to cancel	Amanda	ASAP
Book roller door install	Amanda	ASAP
EOI for defib training	Amanda	ASAP

6. Close

The Chairperson set the date for the next meeting at 9:30am on Monday 8th April 2019 at Plattsburg Public School, Ranclaud Street, Wallsend.

Chairperson's Signature: _____

Secretary's Signature: _____

Date: / /2019