

Plattsburg Public School

P&C AGENDA

1. Welcome and Introductions

2. Apologies

3. Principal's Report

4. Work Health and Safety

5. Canteen

6. Treasurer's Report

7. Previous Business

8. New and Arising Business

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9. Action Items

Plattsburg Public School



P&C Minutes



Meeting:	Online Via Zoom		
Date:	11/10/2021	Meeting Opened:	6.30pm

Minutes Prepared By:	Melanie Simpson	Meeting Closed:	8.20pm
1. In Attendance:			
Melanie Simpson (President), Jodi Robertson (Vice President), Ellen Bax (Principal), Sandra Moriarty, Amanda Mikulski, Susan Saxby, Alicia Brown, Bernadette Jopp, Tamara Parini			
2. Apologies:			
Larissa Wood, Kim Gilbert, Kristie O'Brien, Kristin Halliwell			
3. Previous Minutes:			
The minutes from the 06/09/2021 general meeting have been read and confirmed as a true and accurate record. The minutes posted on the group page were from the wrong month. M.Simpson confirmed to have read the correct ones and that they appeared accurate. Correct ones for Sept to be uploaded.			
4. Agenda, Discussions and Decisions Topic Discussion			

Introductions Welcome to new and existing members.

Principal's Report

School has returned for term 4, Remote learning for most.

18-19 kids on campus each day currently

Risk management includes- students entering from gate 3, no adults on site, hand sanitising regularly and sanitising of all surfaces and equipment

Cohort areas of K-2 and 3-6. May need to add a teacher to keep $\frac{2}{3}$ class in cohorts.

K-2 will use the gully area, 3-6 will use the upper playground.

Soccer and sport at Federal Park will be maintained.

Ventilation will be a priority, all windows opened.

Staff double vaxxed.

Upon return, focus will be on academics. With a

Literacy focus in the morning session, numeracy in the middle session and other KLA's in the afternoon.

Drills and mastery learning, NAPLAN results from this year reflected the benefit of this approach in 2020.

The hall will be used and boards will be purchased to utilise in that space.

Mask wearing will be strongly advised for students and compulsory for staff. This will be communicated home to families.

Ventilation will be priority, windows opened and time outdoors.

Canteen

Canteen will run online only on return to face to face learning. Uniform shop will also be online.

Motion to pass control/ownership/running/assets of the canteen and uniform shop to the school raised by Ellen Bax and Melanie Simpson and carried unanimously. Tuckshop account to be closed.

Treasurer's Report

P&C Acct \$11,155.80

Staff meetings are being held via Zoom and staff wearing masks at all times.

School pick up will be kiss and ride only and parents waiting to collect students will do so in Federal Park and they will cross with a teacher. Years 3-6 first, followed by K-2.

Kinder orientations will be done via Zoom, no onsite visits planned. Miss Jasmine and Grace Cole have organised it very well and also set up a website for the parents to use.

No excursions will be scheduled

No celebrations/Christmas activities until the last week of school as we focus on learning.

Bubblers have been converted to taps to refill personal drink bottles.

No borrowing from the library.

Dancing and singing will be in open spaces.

Won't be having regular assemblies at this stage and no newsletter this week as will await more content.

High school transition and breakfast club will be advised later.

Canteen \$8078.78

Capa \$119.39

Previous Business

Wine fundraiser so far raised \$304, will continue to re advertise.

Pie Drive delayed date whilst we get other things arranged and McDonalds night booked in.

Suggestion that Beau may be interested in pie drive coordination with Kristie O'Brien stepping down from fundraising, as he has done it before.

New Business

Suggestion for a 100s club idea instead of face to face raffle, to be discussed at next meeting.

School photos, at this stage not going ahead formally.

5. Action Required	Responsibility	Timeline
Mc Donalds fundraising night date	Alicia	ASAP
Advertise McDonalds night once booked	Melanie?Alicia	ASAP
Re Advertise wine fundraiser	Melanie	ASAP
100s club ideas	Committee	ASAP

6. Close
The Chairperson set the date for the next meeting at [8th November 6;30pm]. (later rescheduled to 15/11/21)
Chairperson _____ Signature: _____
Secretary Signature: _____
Date: // _____

Voting on a motion

When a motion or decision needs to be minuted, you need to document the motion and the decision. It will look similar to;

Motion: to hand over the canteen/uniform shop responsibility and contents to the school

Carried: unanimously