

# Plattsburg Public School

## P & C AGENDA

1. Welcome and Introductions

2. Apologies

3. Previous Minutes (attached below)

4. Principal's Report

5. Work, Health and Safety

6. Treasurer's Report

7. New and Arising Business

8. Action Items

9. Set date for next meeting

# Plattsburg Public School



## P&C Minutes



<b>Meeting:</b>	Online Via Zoom		
<b>Date:</b>	14 March,2022	<b>Meeting Opened:</b>	7.20pm
<b>Minutes Prepared By:</b>	Jodi Robertson	<b>Meeting Closed:</b>	8.25pm
<b>1. In Attendance:</b>			
Ellen Bax (Principal), Sandra Moriarty (Communications Officer/Canteen Supervisor), Jodi Robertson (Chairperson & Acting Secretary/Vice President), Kylie Burnett (President), Alicia Brown (Treasurer), Bernadette Jopp (Secretary), Jimmy Scott, Amanda Walker, Shan Mohanan, Tamara Parini,			
<b>2. Apologies</b>			
<b>3. Previous Minutes</b>			
The minutes from last meeting 21/2/2022 <b>Moved:</b> Bernadette Jopp <b>2<sup>nd</sup>:</b> Alicia Brown <b>Passed:</b> Unanimously			
<b>4. Agenda, Discussions and Decisions</b>			
<b>Topic</b>	<b>Discussion</b>		
Introductions	Welcome to new and existing members.		
Previous Business	<ul style="list-style-type: none"> <li>• None</li> </ul>		
Principal's Report	<ul style="list-style-type: none"> <li>• ACG meeting has moved to online due to COVID precautions                             <ul style="list-style-type: none"> <li>- 100+ people but needed indoor access. Kids still doing presentation (recording it to share)</li> </ul> </li> <li>• ANZAC Day at Federal Park so Families can attend</li> <li>• Athletics Carnival at Federal Park so Families can attend</li> <li>• Haven't heard back from Assets re Devon Street</li> </ul>		

	<ul style="list-style-type: none"><li>• Issues with parents picking up late – notes to repeat offenders going out.</li><li>• Looking at art for the Performance Dance Pad area near the netball court</li><li>• There is some external Basketball training for Stage 2 coming up at no cost to the school.</li><li>• Investigating Sandstone seating (not asking for the P&amp;C to fund)</li><li>• Asked for suggestions for improvements to the playground</li><li>• Planning a meeting – Thursday 7<sup>th</sup> after the ANZAC day service to tour the playground</li><li>• \$40000 has been allotted to Assets Management Unit to upgrade the Back of the Kindergarten Room and Cloak room</li><li>• Computer Lab in Block B – Would like to reclaim that room (Desktop computers aren't really used with tablets in classrooms)</li><li>• SIP (School improvement plan) – Student growth and attainment, attendance improvement. Impact for messaging about good things kids are achieving.</li></ul>
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<p>Work Health and Safety</p>	<ul style="list-style-type: none"> <li>• Air purifiers in every classroom</li> <li>• Had some issues with windows but they have been fixed</li> <li>• No leaking</li> <li>• Newcastle city council will be called about the missing no parking sign near the crossing.</li> <li>• Kiss and Ride (can the road works signs at either end of the Kiss and Ride be removed) they are a road hazard.</li> </ul>
<p>Treasurer's Report</p>	<ul style="list-style-type: none"> <li>• Account Balances:  P&amp;C                 \$ 1078.64  Canteen             \$ 60  CAPA                 \$ 462.39</li> </ul>
<p>General Business</p>	<ul style="list-style-type: none"> <li>• Motion to pay Invoice to Newcastle City Council for the use of Federal Park for the Athletics Carnival (\$170.85)  Motion: Jodi Robertson 2<sup>nd</sup>: Alicia Brown</li>   <li>Life Membership for Susan Saxby (to be arranged to present at Presentation day)</li>   <li><b>Easter Hat Parade</b> – In federal Park (7<sup>th</sup> April – Afternoon)</li> <li><b>Raffle</b> – we will do a raffle and ask for donations. Jodi Robertson to do the raffle books. Will need volunteers to wrap/present the donations as prizes.</li>   <li><b>Mothers Day</b> – Discussion will we have a Mothers day stall  Kylee is offering to look for some items and look for local businesses to include small offers.  Jimmy Scott has also offered to look for items  Amanda Walker willing to help on Wednesday to prepare the items  Bernadette may be able to bring Skills for Life Participants to help assemble.  Suggestion 250 Gifts – Wholesale around \$2 and sell for \$5</li> </ul>

**5. Action Required**

<b>Action</b>	<b>Responsibility</b>	<b>Timeline</b>
Pay NCC for Federal Park hire for Athletics Carnival	Sandra to show Alicia how	Prior to carnival
Easter Raffle Book Assembly	Jodi Robertson	Return to school by Monday 21st

**6. Close**

The date of the next meeting is **Monday 9<sup>th</sup> May**

Chairperson Signature: Jodi Robertson

Secretary Signature: Jodi Robertson

Date: 14 March, 2022

**Voting on a motion**

When a motion or decision needs to be minuted, you need to document the motion and the decision. It will look similar to;

Motion: to change general meetings to Wednesday

Carried: unanimously OR not carried