

Plattsburg Public School

P & C AGENDA

1. Welcome and Introductions

2. Apologies

3. Previous Business

4. Principal's Report

5. Work, Health and Safety

6. Treasurer's Report

7. New and Arising Business

8. Action Items

9. Set date for next meeting

Plattsburg Public School



P&C Minutes



Meeting:	Online Via Zoom		
Date:	21 February, 2022	Meeting Opened:	6:32pm
Minutes Prepared By:	Jodi Robertson	Meeting Closed:	
1. In Attendance:			
Jodi Robertson (Vice President & Acting Secretary), Ellen Bax (Principal), Sandra Moriarty, Susan Saxby (Treasurer), Kim Gilbert, Bernadette Jopp, Jimmy Scott, Alicia Brown, Shan Mohanan			
2. Apologies			
Larissa Wood (Secretary), Tamara Parini, Kristie O'Brien,			
3. Previous Minutes			
Minutes from the Meeting 11/10/2021 need to be passed and minuted: Moved: Jodi Robertson 2nd: Sandra Moriarty Passed: Unanimously			
The minutes from last meeting 15/11/2021 Moved: Jodi Robertson 2nd: Sandra Moriarty Passed: Unanimously			
4. Agenda, Discussions and Decisions			
Topic	Discussion		
Introductions	Welcome to new and existing members.		
Previous Business	<ul style="list-style-type: none"> • Wine Fundraiser—Finalised and \$637.50 Received by the P&C • Macca's Fundraiser (17 November 2021) - \$335 		
Principal's Report	<ul style="list-style-type: none"> • Seats & Tables with Covers have been installed in the Gully • Basketball/Netball Court has been resurfaced • Aunty Elsie's artwork has been put in the center of the Netball court • 8 Classes for 2022 (our lowest enrollement numbers in quite some time) • Deb Still fulltime • Dave Hopson had a Baby girl 		

Principal's Report
(continued)

- Review of Wellbeing Guidelines Policy (includes School discipline, Values, Captaincy, Merit System). Will bring some suggestions back to the P&C next meeting to discuss
- Quite a number of students attended today with Gastro
- Rat Tests will be issued again this week
- No longer have supplies of disposable Kids size masks available
- Have had a request from a property in Devon Street to access the Gully field for construction – sending request to Assets Dept with a recommendation not to provide access. Previously such access resulted in significant issues for the school and a private land holder (neighboring house) wouldn't be expected to provide such access. The P&C Support sending with a recommendation to decline the request.
- 17 March Aboriginal Educational Consultancy Group hoping to meet at Plattys – a great opportunity to showcase the school
- ANZAC day to go ahead at this stage including singing of the NZ National Anthem by new staff Member
- Athletics Carnival – Going ahead in Term 1 at this stage. Waiting on confirmation from Council. Will need good P&C Support for the running of events as well as the BBQ
- NADOC at Federal Park in Term 2 (Possibly)

<p>Work Health and Safety</p>	<ul style="list-style-type: none"> • Emergency Management Plan to be Presented at next meeting • Evacuation practice needs to be organized • Trying to find out why Council need to be noted on P&C Public Liability (Amanda is investigating) when hiring Federal Park for the Athletics Carnival
<p>Treasurer's Report</p>	<ul style="list-style-type: none"> • Account Balances: <ul style="list-style-type: none"> P&C \$ 10890.70 Canteen \$ 60.00 CAPA \$ 456.39 <p>Financial Members are the only ones who can vote and hold rolls. Annual fee needs to be paid into the CAPA account for membership for 2022 (\$2). Canteen Account has been kept for the time being as opening accounts is quite time consuming and the new P&C may have a use for it.</p>
<p>General Business</p>	<ul style="list-style-type: none"> • Resignation - Kristie O'Brien has given notice that she wishes to resign from the P&C • Notice of Resignations to take effect at the AGM – Larissa & Kim have also given notice they will be resigning as they no longer have a child at Plattsburg PS. Both have offered to assist in handover and continue until the AGM. • Susan Saxby has also given notice and will resign effective from the AGM but is happy to provide support and training to the new Treasurer (though the role is much simpler without payroll and Canteen) and to visit and volunteer for BBQs in the future. Thanks to Susan for her enormous contribution to the P&C over the last approximately 14 years. • Thanks to Susan and Bunnings Wallsend for the Blower provided to the school at the end of last year.

5. Action Required

Action	Responsibility	Timeline

6. Close

The date of the next meeting is **Monday 14th March** (General Meeting followed by AGM).

Regular Meeting at 6pm, AGM at 6.30pm

Chairperson Signature:

Secretary Signature:

Voting on a motion

When a motion or decision needs to be minuted, you need to document the motion and the decision. It will look similar to;

Motion: to change general meetings to Wednesday

Carried: unanimously OR not carried